



**DCP**  
DOWNTOWN COLLEGE PREP

**BOARD OF DIRECTORS  
ACROSS THE BRIDGE FOUNDATION dba  
DOWNTOWN COLLEGE PREP**

**Board Meeting Agenda**

**December 12, 2018  
12:00-2:00PM**

**Cupertino A Conference Room  
Sobrato Center for Nonprofits  
1400 Parkmoor Ave., San Jose, CA 95126**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Downtown College Prep Charter School (“DCP” or “School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, DCP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the School office.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board President at: \_\_\_\_\_

**B. ROLL CALL**

	Present	Absent
Ms. Maria Arellano	_____	_____
Ms. Mary Curtis	_____	_____
Mr. John Koeplin	_____	_____
Mr. Don Imwalle	_____	_____
Ms. Kathy Yates	_____	_____
Ms. Sandra Moll	_____	_____
Ms. Lisa Cole	_____	_____
Ms. Kelli Parmley (On Leave)	_____	_____
Mr. Miguel Salinas	_____	_____
Mr. Josue Fuentes	_____	_____
Mr. Marc Ketzal	_____	_____

**II. COMMUNICATIONS**

**A. Oral Communications**

- i. Executive Director Report
- ii. Board President Report
- iii. Advancement Director Report

**III. CONSENT AGENDA ITEMS**

- i. November 14, 2018 Board Meeting Minutes

It is recommended that the Board approve Consent Agenda Items	Motion:___ Action:___ Second:___ Vote:___
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**IV. ITEMS SCHEDULED FOR INFORMATION**

**A. BUSINESS**

- i. Review and approval of the 2017-2018 Annual Audit Report
- ii. Review and approval of the Transportation Safety Policy
- iii. Review and approval of the Emergency Closure Protocol
- iv. Enrollment Update

**B. INSTRUCTION AND CURRICULUM**

- i. Strategic Plan OKRs and Initiatives

**C. PERSONNEL**

- i. No items at this time

**D. PUPIL SERVICES/STUDENT AFFAIRS**

- i. Review and approval of 2018-19 Wellness Plan for Downtown College Preparatory Middle School (DCP El Camino)

- ii. Review and approval of 2018-19 Wellness Plan for Downtown College Preparatory School (DCP El Primero)
- iii. Review and approval of 2018-19 Wellness Plan for Downtown College Prep Alum Rock (DCP Alum Rock MS and HS)

**V. ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS**

- i. Approve Nomination of Riaan Du Preez to ABF Board of Directors
- ii. Review and approval of the 2017-2018 Annual Audit Report
- iii. Review and approval of the Transportation Safety Policy
- iv. Review and approval of the Emergency Closure Protocol

**B. PERSONNEL**

- i. No items at this time

**C. INSTRUCTION AND CURRICULUM**

- i. No items at this time

**D. ITEMS FROM THE BOARD**

- i. No items at this time

**E. PUPIL SERVICES/STUDENT AFFAIRS**

- i. Review and approval of 2018-19 Wellness Plan for Downtown College Preparatory Middle School (DCP El Camino)
- ii. Review and approval of 2018-19 Wellness Plan for Downtown College Preparatory School (DCP El Primero)
- iii. Review and approval of 2018-19 Wellness Plan for Downtown College Prep Alum Rock (DCP Alum Rock MS and HS)

**VI. CLOSED SESSION**

- i. No items at this time

**VII. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at \_\_\_\_\_

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**VIII. ADJOURNMENT**

The meeting was adjourned at: \_\_\_\_\_